



State of Arizona
Department of Education

CACFP CN# 022-11

MEMORANDUM

TO: Child and Adult Care Food Program (CACFP) Adult Care Centers

FROM: Mary Szafranski, Deputy Associate Superintendent
Health and Nutrition Services

Melissa Conner, Director
Child and Adult Care Food Program

Original Signed

DATE: June 06, 2011

SUBJECT: 2012 Meal Benefit Forms

Updated income eligibility guidelines have been published and become effective July 1, 2011. The enclosed Meal Benefit Forms are to be used from July 1, 2011 through June 30, 2012. Please discontinue using the FY 2011 forms. Immediately begin the income study using the included information.

Required information that *must* be provided to households:

- Meal Benefit Income Eligibility Form and Eligibility Letter: for Adult Day Care Centers (It is highly recommended that the Letter to Participant/Guardian and Income Application be printed on one piece of paper, front and back.)
- Instructions
- Frequently asked questions

The pages are designed to be printed on 8½" by 11" paper. The instructions and frequently asked questions may be on a separate page.

Please contact your CACFP Specialist if you have questions.

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